Cut, Copy and Paste

The commands to cut, copy and paste are located under the Edit menu and will indicate what is to be cut, copied and pasted.

A selected picture, movie, text box or hot spot may be cut or copied to the clipboard and later pasted within the same page, to another page, or to another project.

If text within a text box is selected, it may be cut or copied.   Text may also be cut, copied or pasted from any other text programs.

If nothing is selected, the front most page may be copied to the clipboard and later pasted within the same project or into other projects.

The clipboard only retains the last item cut or copied.

Pages can not be cut.   A page must be open or saved in order for it to be pasted.   If you are pasting a page that is closed or from another project, it is the most recently saved version of the page that will be pasted (not the state of the page at the time of the copy!)

To copy a page to a new project, just copy the page, close the project and paste the page.   A new project will automatically be started for you with that first page.